Center for Social Security Action & Research

Code of Conduct for our staffs, volunteers, donors and others.

Do's

- You must treat every child with empathy and respect.

- Do listen to children and respect their views.

- Do seek permission from Authorised persons if you wish to visit a programme location apart from your stipulated time.

- Dress appropriately. Always ensure that another adult is present when working in the proximity of children.

- You shall take children for outings only in groups and with prior permission from authorised persons.

- Ensure the responsible use of computers and other information technology.

- Keep data about the children confidential and refrain from sharing it to any third party without the consent from Authorised persons.

- Report any violations of the policy to the Authorised persons.

Don'ts

- Don't use language or behaviour towards children that is inappropriate, harassing, abusive, sexually provocative, demeaning or culturally inappropriate.

- Don't use corporal punishment to discipline or control a child.

- Do not take/collect photos, videos, or stories of children and/or upload the same online or on any social networking sites without prior permission from the Authorised persons.

- Don't share your mobile phones with children for purposes other than teaching/learning.

- Don't use technology for inappropriate usage, especially that relating to the creation, viewing, downloading or distribution of any inappropriate or offensive material.

- Do not develop, encourage, induce or support arrangements with children which could be deemed sexual, exploitative or abusive.

- Do not give cash or gifts to children in a personal capacity.
- Do not place oneself in a compromising or vulnerable situation when meeting with children.